



EXHIBITION SUBMISSION GUIDE

ABOUT US

The Fernie Museum and Visitor Information Centre is located in historic downtown Fernie in a newly renovated heritage building originally built for the Home Bank in 1909. The gallery on the second floor, features solo and group exhibitions by local, regional, and national artists, as well as local and touring historical exhibits. Gallery programming aims to promote professionalism and foster appreciation for arts and culture, and to bring awareness to the museum's wealth of archival and artifact material.

Art Exhibitions – although exhibitions involve no sales the Fernie Museum may consider paying Canadian Artist Representation Le Front Des Artiste Canadien (CARFAC) fees to professional artists

Please advise if applying for CARFAC fees*

Art Show & Sale – the Fernie Museum will manage any show sales and retain a 25% commission

SUBMISSIONS

Project Description | A clear and concise description (750 words or less) of the proposed exhibition detailing the concept and focus, and listing any requirements.

Portfolio | Images: 5-10 digital images of the work you are proposing to exhibit saved as jpg files embedded in submission document or attached via email. Do not send original works of art. If work is yet to be completed, provide detailed descriptions along with examples of previous work.

Artist's Statement | 750 words or less describing the focus and intent of your recent work. If submitting a group proposal, include a group artists' statement and short bios for each artist; if available the submission should contain the collaborative work produced by the group.

Biography | 250 words or less for each participating artist. Be sure to include your name(s) and contact information.

Please submit all text documents as PDF files.

DEADLINE

Submissions should be received by March 31 for consideration for the following year's exhibition schedule. Submissions received after the deadline may be considered if there are gaps in the exhibit schedule in the following year. Museum staff will acknowledge receipt of the proposal by email.

GENERAL GUIDELINES

When considering proposals, the Fernie Museum Exhibition Committee looks for specific relevance to our mission statement. In addition the exhibition committee will look at artistic vision, diversity, and

merit. Responses to proposal may take up to 6 months. Artists and curators working in any medium or discipline are eligible to apply.

EXHIBITION GUIDELINES

Transportation | Presenters will be responsible for delivering and picking up their work for/from the exhibit. The Fernie Museum will be responsible for any sales transactions.

Installation | Museum staff will install and take down the exhibit in consultation with the presenter.

Promotion | The Fernie Museum will advertise and promote exhibits through our currently established channels; Fernie Museum web site, social media, membership email, posters, and community events listings. Should the presenter wish to advertise in a broader method that would be at the expense of the presenter.

Opening | Artists/Curators will work with Fernie Museum staff in planning an opening for the exhibit.

Public Hours | With the exception of a few statutory holidays, the Fernie Museum is open daily in peak summer and winter seasons from 10:00 am to 5:00 pm, 4 days per week in shoulder seasons.

SALE OF ART

All sales are conducted through the museum. Pieces must be ready to hang and clearly labeled with price or not for sale (NFS). An inventory list of the works included in the show must be sent to the Fernie Museum; the inventory must include the title, medium, dimensions and value. At the close of the exhibit, the Fernie Museum will pay out the sales revenue minus a 25% commission.

CONTACT INFORMATION

- Submissions can be directed to:
- Fernie Museum | Exhibits | PO Box 1527 | 491 2nd Avenue Fernie, BC V0B 1M0
- Email: info@ferniemuseum.com
- Phone: 250.423.7016

* <https://www.carfac.ca/tools/fees/>